



Westminster City Council

Neighbourhood Forum Designation Form

This form has been produced to help community groups in applying to become a designated Neighbourhood Forum. It should also be used when applying for re-designation. Please note this application form must be completed in all its parts to allow your application to be considered by the council.

Please send your completed form with the required additional documentation to neighbourhoodplanning@westminster.gov.uk using "Forum designation" as subject line.

Alternatively, you can post it to:

Neighbourhood Planning
Policy & Projects Team
Policy, Performance and Communications
Westminster City Hall, 17th floor
64 Victoria Street,
London SW1E 6QP

The Neighbourhood Planning (General) Regulations (8) 2012 sets out the information that must be included within a Neighbourhood Forum application. The information provided on this form will be published by the council. However, personal information on members within the proposed Forum as detailed in Section 6 will not be published.

The council will only accept Neighbourhood Forum applications in areas where a Neighbourhood Area has been designated.

If you need further assistance for completing the form, please email neighbourhoodplanning@westminster.gov.uk.



Westminster City Council

Neighbourhood Forum Designation Form

Supporting documentation

As detailed in sections 3 and 5 of this form, you will need to provide supporting documentation.

Next steps

Following the submission of the form the council will:

- Check the application is valid
- Publish the application for a minimum six-week period to allow for representations
- Consider representations and make a decision whether to designate a Neighbourhood Forum.

Once a Neighbourhood Forum is established, the Forum can consult with the wider community to develop a Neighbourhood Plan for their Neighbourhood Area.

START OF FORM

1. Application type

Designation Re-designation of Neighbourhood Forum

2. Name of the proposed Neighbourhood Forum

Maida Hill Neighbourhood Forum

If applying for re-designation, has the name of the proposed Neighbourhood Forum changed?

Yes **NO**

If yes, please state the name of the previous/existing Neighbourhood Forum

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If applying for re-designation, please explain why you believe the Forum should be re-designated. This should include what work you have done so far. Please move to question 3 if you are applying to designate a new Neighbourhood Forum.

<p>We are currently writing our Neighbourhood Plan, following consultation with local people. We have held many workshops and activities to find out the needs and wishes of local people regarding the future of our area.</p> <p>Our Forum submitted a detailed response to Westminster City Council's City Plan 2019-2040, and we are currently finalising our response to the City Plan Examination in Public.</p> <p>We raise issues that affect the local community, and represent the local community with regard to developments that have an impact on our area. Eg when The Collective applied to build a 300 room hotel on the edge of our neighbourhood (now approved), we represented residents and ensured that the proposal was as beneficial to the community as possible.</p> <p>We are in close contact with Westminster City Centre's Place Shaping Team, and engage with working groups looking at regeneration in the area. We respond to major planning applications on behalf of the local community.</p>
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We hold regular committee meetings - currently being conducted online due to the corona virus lockdown.

We have a Maida Hill Forum website - currently dormant as we don't have the capacity to keep it updated.

We currently cover the same boundaries as Harrow Road Ward. We are aware of boundary changes to our Ward, but this is something that will be discussed by MHNF in the future. For now, we attach both our existing boundary and a map showing how the Harrow Road Ward boundary will change.

3. Please attach a written copy of the Forum’s constitution to your application form

Written constitution attached

As a guide, a written constitution could contain:

- The name and purpose of the Neighbourhood Forum,
- Working arrangements including sub-groups, partners and their roles,
- Pattern of meetings and details of how decisions will be made, details of governance, including official positions
- Arrangements for management and financial management, membership and procedures for replacement of members where necessary.

4. Name of designated Neighbourhood Area the Forum is proposing to represent

Maida Hill

5. Please attach a map of the Neighbourhood Area to your application form

Map attached indicating the Area with a clear boundary

6. Contact/s for proposed Neighbourhood Forum

The Neighbourhood Planning (General) Regulations 2012 Regulations 8,9 and 10 requires details of at least one member of the proposed Neighbourhood Forum to be made public. Space is provided for additional contacts. Please note that contact information provided in this section will be published on the council’s website.

Title	Mr
First Name	Vonley
Surname	Joseph
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]



Title	Ms
First Name	Biljana
Surname	Savic
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Title	Ms
First Name	Susie
Surname	Dye
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Title	
First Name	
Surname	
Address	
Postcode	
Phone	
Email	



7. Authority to act on behalf of a Neighbourhood Area

This section provides the opportunity to set out the purpose, aims and ambitions of the Neighbourhood Forum and to demonstrate how its membership is representative of the local community.

In order for the council to designate a Neighbourhood Forum to act on behalf of a Neighbourhood Area, the council needs to be satisfied that the following conditions contained in Section 61F (5) of Schedule 9 of the Town and Country Planning Act 1990 (as amended by the Localism Act) are met:

- a) The proposed Forum is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the Neighbourhood Area concerned (whether or not it is also established for the express purpose of promoting and carrying on of trades, professions or other business in such an area).
- b&c) Membership is open to and includes a minimum of 21 individuals each of whom – live in the Neighbourhood Area concerned, work there (whether for business carried out there or otherwise) and are elected members within the Neighbourhood Area.
- d) It has a written constitution (as detailed in section 2), and
- e) such other conditions as may be prescribed. (Note: nothing additional is required by the council for this condition).



Maida Hill has an active and caring community with a history of association and action. There are many residents groups, local charities and organisations in the area. Maida Hill Neighbourhood Forum fits well into this mix.

The area is part of the North-West Westminster Economic Development Area.

We have a diverse population in history, culture and socio-economic terms; but there are common issues affecting everyone in the area, from all backgrounds.

Our aim is to promote and improve the social, cultural, economic, environmental health and well-being of our area and its residents, workers, businesses and volunteers. The Forum will seek a good mix of facilities and amenities, a safer, healthier and attractive environment that will encourage more job creation for local employment in our businesses and enterprises to benefit our community.

The Forum is open to anyone who lives, or works in the area, or is who is an elected Council member.

Membership is currently drawn, and will continue to be drawn from different parts of Maida Hill and from different sections of the community, inclusive of the health, voluntary and community sector. Membership is as representative as possible.

We have a emailing list of 500 local people, and hold an AGM every year that is well attended. We put invitations to our AGM through every door in our area, as well as posters advertising our AGM meeting. We also email invitations and information to more than 30 local community based organisations operating in and around the Maida Hill area.

We have a written constitution which is attached.



8. Membership of proposed Neighbourhood Forum

Please list people within your proposed Neighbourhood Forum. Whilst this list is not strictly required by the Neighbourhood Planning (General) Regulations 2012, it does enable the proposed Neighbourhood Forum to demonstrate that membership is widely drawn from across the neighbourhood from a range of people in the community.

A Neighbourhood Forum is required to have a minimum of 21 individuals, however there is no maximum number. If you have additional members, please list and attach your application form.

	Name (and optional)	Email -	Resident or Business Address If you work in the area please include company name	Interest in area		
				Resident /	Worker /	Councillor
1	Biljana Savic			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Susie Dye			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Elaine Arthur			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Vonley Joseph			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Maureen Pepper			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Rob Cope			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Alison Sage			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Paul Leer			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Petra Kauraisa			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Dafydd Elis			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Julia Finlay			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Tim Roca			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Jeannette Otero			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Ana Pavlovic			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Tobias Sofil			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Revd Jackie Barry			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Melody Odusanye			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Juan Szumowski		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



18	Leslie Barson		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	Brenda Meadows		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	Jen Lindsay		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	Elaine Harkins		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22	Anne-Isabel Meyer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	Alberto Otero		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	Chris Heath		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
25	Matt Townsend		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
26			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

END OF FORM