

## Dear neighbour

I am very sorry for bothering you but I just wanted to let you know that			
on (date) at (time)			
I was disturbed by noise that I believe was coming from your flat.			
It sounded like			
	dog barking		music too loud
	tv too loud		door(s) slamming
	washing machine		heavy footfall
	people shouting		other

I'm sure you weren't aware that this might have caused a problem, and do hope it can be avoided in the future so that we can all enjoy living in our homes.

Thank you so much for your co-operation. Kind regards