



APPROVAL OF DETAILS RESERVED BY CONDITION ¹

You will need to provide the documents and information below to support your application. If you do not, your application may be delayed, you may be asked to submit additional information, or it may be returned to you. We encourage you to submit all applications online via the [planning portal](#).

Please refer to our [naming conventions](#) and combine related plans/documents (e.g., existing plans and proposed plans) to reduce the number of separate files where possible.

Local Requirements

Information	When required
Completed application form	Required
Plans and Drawings including <ul style="list-style-type: none">Plan identifying the land to which the application relates at a scale of 1:1250 or 1:2500 and showing the direction of northOther plans and drawings necessary to describe the subject of the application, including scale bar on all drawings to allow for electronic measurements to be made	Required
Specific details/drawings/sample of materials etc. as outlined within the relevant condition	Required
Photographs	May be required

¹ https://ecab.planningportal.co.uk/uploads/1app/guidance/guidance_note-application_for_approval_of_details_reserved_by_condition.pdf