

Education Banding Tool Moderation Terms of Reference

1. Purpose

The Education Banding Tool (EBT) enables resources from the High Needs Block to be targeted to improving outcomes for children and young people aged 0 to 25 years with special educational needs and/or disabilities. The purpose of moderation is to understand whether the impact of recent recalibration means that banding levels are a reasonable reflection of the barriers to learning.

The outcome of the moderation will be shared with the High Needs Block Reference Group (HNBRG). The HNBRG is not a decision-making group; it will make recommendations to Schools Forum on the operation and continued use of the EBT where necessary.

2. Moderation

- testing whether bands reflect barriers to learning;
- undertaking a desktop review of a sample of cases;
- ensuring the sample review considers children in early years settings, mainstream primary and secondary schools
- identifying areas for discussion and potential improvements and/or recommendations;

3. Membership

Position/Role
Bi Borough AD SEN and Educational Psychology - Chair
Headteacher – Early Years sector representative
Headteacher – Mainstream Primary School representative
Mainstream Secondary School representative
Headteacher – Special School
Moderation Adviser/SEN Service representative

4. Moderation details

- Moderation will take place in June 2022
- Anonymised case papers for desk top review will distributed at least 5 working days in advance of discussion
- Participants will each receive a subset share of the sample
- The evaluation discussion will be 1 ½ - 2 hours duration
- Notes of actions, decisions and key discussions will be recorded by the local authority (not a detailed transcript of the meeting).

5. Quorum

The quorum is the minimum number of people who must be present to make a recommendation. As a minimum it is advisable that at 4 least school and settings are represented.

6. Reporting arrangements

The outcome of the moderation will be shared with the HNBRG and any recommendations presented to Schools Forum via officer report.