



City of Westminster

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Ref: Z251

Dear

Cladding replacement and fire safety works - start onsite Monday 24 August (project Z251b)

This work was originally planned to take place while the sprinkler and flat front entrance doors works were onsite, however we made the decision to delay the works until later this year. As COVID-19 restrictions have been eased, we have worked with our contractor, United Living, to agree how to start works safely using the governments' new COVID-19 secure' guidance.

In line with this guidance, we have agreed that the project will start on Monday 24 August 2020.

The work includes:

- Replacing the cladding on the riser
- Fire stopping works
- Relocating the electrical panel that operates the Automatic Opening Vent windows

We understand that you may have questions about the project and have enclosed a frequently asked question (FAQ) guide. The guide includes important information about the planned work, the timetable for the work, and the safety measures that United Living is taking to keep you and their team safe.

Although we cannot meet in the usual way, please join our project team and United Living at an online information session on Thursday 20 August at 6pm with a short presentation followed by questions and answers. Full details are in the enclosed FAQ guide.



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We hope this information is useful. Further information is also available on the project webpage at www.westminster.gov.uk/yourhousing/Z251. If you have any other questions about your housing service please contact us on 0800 358 3783 or housing.enquiries@westminster.gov.uk and we will be happy to help.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'L. Jenkins'.

Lindsay Jenkins
Communications Coordinator
Property Services Team