

Resident Name  
Address  
Town  
County  
Postcode

July 2022

Dear Resident,

**Avenue Gardens Major Works – Site set up information (Project W103)**

United Living is working in partnership with Westminster City Council to carry out the planned works to your block.

This letter contains important information regarding the major works site set up.

**Juniper House:**

We will be utilising the land outside of Juniper House (Next to the boiler room).to site our office, canteen and toilet facilities.

This is the same area as previously utilised during some recent project works. The set up will be in place for the duration of the programme. We do not envisage this having a detrimental impact on residents or members of the public.



## **Birch House and Ash House**

Within the gated area of Birch House, we will be utilising the 5 car parking spaces on the right-hand side of the car park, as you drive through the gates. This area will be used to site our storage containers.



**These car parking bays will be out of use for the duration of the project.**

**We required these bays to be free of vehicles from the morning of Thursday, the 7<sup>th</sup> July 2022.**

If you have any questions, please do not hesitate to contact me on 01322 612320 or 0800 023 1730, Monday - Thursday between 8.30am - 5.30pm and Friday between 8.30am - 4.30pm, or email [WCCenquiries@unitedliving.co.uk](mailto:WCCenquiries@unitedliving.co.uk).

We would like to take this opportunity to thank you in advance for your patience and co-operation while we carry out the major works.

Yours sincerely,

Debra  
Project Administrator  
United Living (South)