



City of Westminster

Agenda

For

Budget and Performance Task Group
**Cllr Michael Brahams (Chairman), Cllr Paul Dimoldenberg, Cllr Danny Chalkley
Cllr Robert Rigby**

Date/Time

18:00, Wednesday 1st February 2012

Location

Committee Room 5,6,7, 17th Floor, City Hall,

Contact

Mark Ewbank 020 7641 2636
mewbank@westminster.gov.uk

1) Welcome & Introductions (18:00 – 18:05)

2) Corporate (18:05 – 19:30)

▪ **Finance and Operations**

Barbara Moorhouse
Anna D'Alessandro
John Ogden
Chris Matthews

▪ **Chief Executive's Budget**

Mike More
Chris Matthews

○ **Comms. & Strategy**

Julia Corkey
Chris Matthews

○ **Legal & Committee Services**

Peter Large
Chris Matthews

○ **Corporate Property**

Richard Platt

○ **Libraries and Sports and Leisure**

(Finance Lead) Yvonne Carey

3) Parking (in-depth) (19:30 – 20:15)

Leith Penny
Alison Kirwan
Kevin Goad
Kieran Fitsall
(Finance Lead) Anil Nagpal
Ramesh Prashar

4) Transformation (in-depth)

Barbara Moorhouse
Tim Stranack

5) AOB – Wrap-up



City of Westminster

12/13 Budget & Performance Task Group

Finance and Operations

1st February 2012

12/13 Budget – Savings, Pressures & Risks

Finance and Operations

	£m
• 11/12	
○ Budget	39.28
○ P8 Forecast	39.23
• 12/13 Budget (as presented in the Council Tax Report)	
○ Table of Savings & Growth & Budget Envelope by Cabinet	
○ Customer Services	(0.04)
○ Customer Services - to be delivered via CE	(1.50)
○ Housing	0.13
○ Strategic Finance	1.20
○ Table of Savings & Growth & Budget Envelope by SEB	<u>(0.21)</u>
• 12/13 Revised Budget	39.07
• 2012/13 Risk Assessment	
○ “Red” - see individual service area slides	0.45
○ “Amber” - see individual service area slides	0.80
• 2013/14 Risk Assessment	
○ “Red” - see individual service area slides	0.80
○ “Amber” - see individual service area slides	0.80



12/13 Budget – Savings, Pressures & Risks

Finance

		£m
• 11/12		
○ Budget		10.78
○ P8 Forecast		10.78
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Housing	0.13	
○ Strategic Finance	(0.25)	
○ Table of Savings & Growth & Budget Envelope by SEB		<u>(0.12)</u>
• 12/13 Revised Budget		10.66
• 2012/13 Risk Assessment		
○ “Red”	Contract inflation £0.25m, Buildings Insurance £0.2m	0.45
○ “Amber”	Contract inflation £0.25m, Buildings Insurance £0.25m	0.50
• 2013/14 Risk Assessment		
○ “Red”	Contract inflation £0.50m, Buildings Insurance £0.30m	0.80
○ “Amber”	Contract inflation £0.50m, Buildings Insurance £0.30m	0.80



12/13 Budget – Savings, Pressures & Risks

Information Systems

- **11/12** £m
 - Budget 10.87
 - P8 Forecast 11.17
- **12/13 Budget (as presented in the Council Tax Report)**
 - Table of Savings & Growth & Budget Envelope by Cabinet
 - Table of Savings & Growth & Budget Envelope by SEB 0.00
- **12/13 Revised Budget** 10.87

- **2012/13 Risk Assessment**
 - “Red”
 - “Amber”
- **2013/14 Risk Assessment**
 - “Red”
 - “Amber”



12/13 Budget – Savings, Pressures & Risks CSi

		£m
• 11/12		
○ Budget		11.47
○ P8 Forecast	11.23	
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Customer Services –	(0.04)	
○ Customer Services - to be delivered via CE	(1.50)	
○ Table of Savings & Growth & Budget Envelope by SEB		<u>(1.54)</u>
• 12/13 Revised Budget		9.93
• 2012/13 Risk Assessment		
○ “Red”		
○ “Amber”	0.30	
• 2013/14 Risk Assessment		
○ “Red”		
○ “Amber”		



12/13 Budget – Savings, Pressures & Risks

Procurement

• 11/12		£m
○ Budget		3.07
○ P8 Forecast	2.97	
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Table of Savings & Growth & Budget Envelope by SEB		<u>0.00</u>
• 12/13 Revised Budget		3.07
• 2012/13 Risk Assessment		
○ “Red”		
○ “Amber”		
• 2013/14 Risk Assessment		
○ “Red”		
○ “Amber”		



12/13 Budget – Savings, Pressures & Risks Transformation

		£m
• 11/12		
○ Budget		1.86
○ P8 Forecast	1.78	
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Strategic Finance	1.44	
○ Table of Savings & Growth & Budget Envelope by SEB		<u>1.44</u>
• 12/13 Revised Budget		3.30
• 2012/13 Risk Assessment		
○ “Red”		
○ “Amber”		
• 2013/14 Risk Assessment		
○ “Red”		
○ “Amber”		



12/13 Budget – Savings, Pressures & Risks

Volunteering

- **11/12** **£m**
 - Budget 1.23
 - P8 Forecast 1.30
- **12/13 Budget (as presented in the Council Tax Report)**
 - Table of Savings & Growth & Budget Envelope by Cabinet
 - Table of Savings & Growth & Budget Envelope by SEB 0.00
- **12/13 Revised Budget** 1.23

- **2012/13 Risk Assessment**
 - “Red”
 - “Amber”
- **2013/14 Risk Assessment**
 - “Red”
 - “Amber”





City of Westminster

12/13 Budget & Performance Task Group

SEB

1st February 2012

12/13 Budget – Savings, Pressures & Risks SEB including Property

		£m
• 11/12		
○ Budget		12.43
○ P8 Forecast	11.94	
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Customer Services	(0.04)	
○ Leader	(0.85)	
○ Strategic Finance	(0.35)	
○ Table of Savings & Growth & Budget Envelope by SEB		<u>(1.24)</u>
• 12/13 Revised Budget		11.19
• 2012/13 Risk Assessment		
○ “Red” - see individual service area slides		1.70
○ “Amber” - see individual service area slides		3.04
• 2013/14 Risk Assessment		
○ “Red” - see individual service area slides		1.65
○ “Amber” - see individual service area slides		3.81



12/13 Budget – Savings, Pressures & Risks

SEB

•	11/12		£m
	○ Budget		1.24
	○ P8 Forecast	1.72	
•	12/13 Budget (as presented in the Council Tax Report)		
	○ Table of Savings & Growth & Budget Envelope by Cabinet		
	○ Leader	(0.59)	
	○ Customer Service	(0.04)	
	○ Table of Savings & Growth & Budget Envelope by SEB		<u>0.63</u>
•	12/13 Revised Budget		0.61
•	2012/13 Risk Assessment		
	○ “Red” Branding / Contingency saving target	0.50	
	○ “Amber” Branding	0.54	
•	2013/14 Risk Assessment		
	○ “Red” Branding / Contingency saving target	0.50	
	○ “Amber” Branding	0.54	



12/13 Budget – Savings, Pressures & Risks Ceremonial

	£m
• 11/12	
○ Budget	0.46
○ P8 Forecast	0.46
• 12/13 Budget (as presented in the Council Tax Report)	
○ Table of Savings & Growth & Budget Envelope by Cabinet	
○ Leader	£50k
○ Table of Savings & Growth & Budget Envelope by SEB	<u>0.05</u>
• 12/13 Revised Budget	0.51
• 2012/13 Risk Assessment	
○ “Red”	
○ “Amber”	
• 2013/14 Risk Assessment	
○ “Red” Reversal of the uplift for the Olympics and Diamond Jubilee	(£50K)
○ “Amber”	



12/13 Budget – Savings, Pressures & Risks

Legal

			£m
•	11/12		
	○ Budget		2.36
	○ P8 Forecast	2.35	
•	12/13 Budget (as presented in the Council Tax Report)		
	○ Table of Savings & Growth & Budget Envelope by Cabinet		
	○ Strategic Finance	(0.35)	
	○ Table of Savings & Growth & Budget Envelope by SEB		<u>(0.35)</u>
•	12/13 Revised Budget		2.01
•	2012/13 Risk Assessment		
	○ “Red”		
	○ “Amber”	Introduction of new Service model / development of external income	0.30
•	2013/14 Risk Assessment		
	○ “Red”		
	○ “Amber”	Introduction of new Service model / development of external income	0.30



12/13 Budget – Savings, Pressures & Risks HR

• 11/12		£m
○ Budget		4.38
○ P8 Forecast	4.38	
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Table of Savings & Growth & Budget Envelope by SEB		<u>0.00</u>
• 12/13 Revised Budget		4.38
• 2012/13 Risk Assessment		
○ “Red”	0	
○ “Amber”	0	
• 2013/14 Risk Assessment		
○ “Red”	0	
○ “Amber” Tri-borough and Athena support	0.27	



12/13 Budget – Savings, Pressures & Risks

Strategy and Communications (Internal and External)

		£m
• 11/12		
○ Budget		3.07
○ P8 Forecast	3.06	
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Leader	(0.31)	
○ Table of Savings & Growth & Budget Envelope by SEB		<u>(0.31)</u>
• 12/13 Revised Budget		2.76
• 2012/13 Risk Assessment		
○ “Red”		
○ “Amber”	0.20	
• 2013/14 Risk Assessment		
○ “Red”		
○ “Amber”		



12/13 Budget – Savings, Pressures & Risks

Neighbourhoods

		£m
• 11/12		
○ Budget		0.92
○ P8 Forecast	0.92	
• 12/13 Budget (as presented in the Council Tax Report)		
○ Table of Savings & Growth & Budget Envelope by Cabinet		
○ Table of Savings & Growth & Budget Envelope by SEB		<u>0.00</u>
• 12/13 Revised Budget		0.92
• 2012/13 Risk Assessment		
○ “Red”	0	
○ “Amber”	0	
• 2013/14 Risk Assessment		
○ “Red”	0	
○ “Amber”	0	



12/13 Budget – Savings, Pressures & Risks

Property

•	11/12		£m
○	Budget		0.00
○	P8 Forecast	(0.95)	
•	12/13 Budget (as presented in the Council Tax Report)		
○	Table of Savings & Growth & Budget Envelope by Cabinet		
○	Table of Savings & Growth & Budget Envelope by SEB		<u>0.00</u>
•	12/13 Revised Budget		0.00
•	2012/13 Risk Assessment		
○	“Red”	NNDR £0.7m / Utilities inflation £0.5m	1.20
○	“Amber”	Key elements : Council House running costs £0.5m, Rent reviews £0.8m	2.00
•	2013/14 Risk Assessment		
○	“Red”	NNDR £0.7m / Utilities inflation £0.5m	1.20
○	“Amber”	Key elements : Utilities inflation £0.6m (2 nd yr) Council House running costs £0.6m, Rent reviews £0.8m	2.70



Funding Envelope, Budget Pressures & Savings options

	2011/12 Forecast (£,000)	2012/13 Forecast (£,000)
APPROVED BUDGET	8,280	7,705
Changes to Funding Envelope	(575)	(561)
FUNDING ENVELOPE	7,705	7,144
PROPOSALS TO ADDRESS THE FUNDING GAP & BUDGET PRESSURES		
Closure of St James Library	(178)	(178)
Reduce Staffing at remaining Libraries	(100)	
Further Reduce Stock Budget	(75)	
Merge Charing Cross and Westminster Reference Libraries	(75)	
Registrars Income	(40)	(25)
Registrars efficiencies and staff cost savings	(30)	(25)
Improve efficiencies within Library Service	(27)	(66)
Savings from move to online and customer self-service	(50)	(47)
Tri-borough integrated Library Service		(220)
	(575)	(561)
NET GAP TO FUNDING ENVELOPE	£0	£0



Funding Envelope, Budget Pressures & Savings options

	2011/12 Forecast (£,000)	2012/13 Forecast (£,000)
APPROVED BUDGET	1,347	1,164
Changes to Funding Envelope	(183)	(150)
FUNDING ENVELOPE	1,164	1,014
PROPOSALS TO ADDRESS THE FUNDING GAP & BUDGET PRESSURES		
Cease free learn to swim programme	(70)	
Move to cost neutral services	(25)	(150)
Reduce by 25% active Westminster programme	(75)	
Reduce the neighbourhood sports programme	(13)	
Reduce the champion of the future programme	(10)	
	(183)	(150)
NET GAP TO FUNDING ENVELOPE	£0	£0





City of Westminster

2012/13 Budget & Performance Task Group City Management - Parking

Leith Penny

Strategic Director City Management

Parking Services Budget

- Parking Services was allocated an approved budget envelope of £52.3m in 2011/12 .
- Parking Services is currently forecasting an adverse variance of £1.0m in 2011/12.
- Parking Services has a draft budget envelope of £52.3m for 2012/13.



Budget Adjustments in 2012/13

- Vertex Contract (£450k)
- NSL Enforcement Contract (£1.4m)
- Pay By Phone Contract (£250k)



Risks and Service implications – 2012/13

Key financial risks:

- Further reduction in PCNs additional to those forecast
- Casual Parking Income
- Olympics Impact
- Any changes in recovery rate, average value other than those forecast



2013/14 Budget and Risks

The draft budget envelope for 2013/14 is £52.3m.

Key financial risks:

- As for 2012/13 (excluding Olympics) plus
- Policy context dependent on outcome of future Cabinet Decisions
- Re-Tender of Enforcement & Back Office Contracts
- Enforcement & Back Office Contract Ends in July 2014

