



# City of Westminster

## Residents Permit Refund Application Form for Motorcycles

If you have a Westminster City Council Residents Parking Permit and your only vehicle is a motorcycle you are entitled to a partial refund for any full, unused months left on your permit from 25 January 2010. To obtain this refund please complete this form and either return it by post to;

Permits Administration  
PO Box 5744  
Dingwall  
IV15 9WW

Or hand it into any One Stop Service who will forward it on your behalf.

Please do **NOT** enclose your Permit

Refunds are sent by Bank Transfer to the account details of the Permit Holder. You must provide us with your name, address and bank details to enable us to refund you.

Current Permit Reference No	
Vehicle Registration Number(s)	
Your Name	
Your Address	

Bank name:	Account name
Sort Code:	Account number.

INTERNAL USE ONLY			
Date Received		Checked by	
Refund Amount		Verified by	
Actioned by		Date Processed	