

Dear Resident,

REDUCTION IN THE PRICE OF A RESIDENTS' PERMIT FOR A MOTORCYCLE

Following the Cabinet Member for City Management's announcement of 6 January 2010 to introduce the permanent traffic orders for the motorcycle charging scheme as proposed, the price of a residents' permit for a motorcycle will reduce to a standard £50 per annum regardless of engine size from 25 January 2010, the date the orders come into force.

Holders of a current residents' permit for a motorcycle may apply for a refund of the price differential on any unused, full month(s) left on their current permit from this date. The amounts that will be refunded are as detailed in the following table. We will not grant refunds where a motorcycle is on the same residents' permits as a car.

Permit Description	Annual cost	Monthly equivalent	Refund due per unused, full month left on the permit from 25 January 2010
A residents' permit for a motorcycle from 25 January 2010	£50	£4.17	n/a
Residents' permit for <1200cc vehicle renewed online	£75	£6.25	£2.08
Standard residents' permit for <1200cc vehicle	£85	£7.09	£2.92
Residents' permit for >1200cc vehicle renewed online	£105	£8.75	£4.58
Standard residents' permit for >1200cc vehicle	£120	£10.00	£5.83

If you believe you are due a refund, please complete the attached form and either return it to the address quoted or take it in to your nearest One Stop Shop. Please be sure to quote your name, address and vehicle registration number. Please allow 28 days for your refund to be processed.

The policy to introduce motorcycle charging scheme concessions for holders of residents' permits for motorcycles was recommended by the City Council's Built Environment Policy and Scrutiny Committee in March 2009 and agreed by the Cabinet Member for City Management in his decision of 20 May 2009. The residents' permit price reduction forms part of the permanent traffic orders for the motorcycle bays which come into force on 25 January 2010.

We are in the process of developing an electronic solution for motorcycles whereby traditional paper residents' permits will be replaced by 'virtual' electronic permits administered through the City Council's Pay by Phone scheme. However, until this solution is ready permit holders must continue to display their paper residents' permit when parked in on-street motorcycle bays and in residents' bays. We will release more details of this development in due course.

A residents' permit for a motorcycle enables the motorcycle to be parked in any residents' bay/shared use bay in the permit holder's zone of residence and in any motorcycle bay city-wide without further charge. The permit also affords standard residents' permit concessions in the permit holder's zone of residence such as free parking in paid-for bays for the first and last hour of controls and a five minute concession on single yellow lines. There are no changes under the permanent orders to the concessions that the residents' permit affords. Motorcycles may also be parked in dedicated motorcycle bays in our off-street car parks for free.

The application criteria for a residents' permit for a motorcycle remains the same and we will continue to issue reminders prior to the permit's expiry date. The processes for temporary or permanent changes to the vehicle registration mark indicated on the permit also remain

unchanged. However the facility to renew a motorcycle residents' permit online will unfortunately not be available initially.

Further information can be found online at www.westminster.gov.uk by entering 'motorcycles' into the search function on the home page or by calling 020 7823 4567.