

City of Westminster Archives Centre

Reproduction Fees (excluding VAT)

2024-2025*

PUBLICATIONS	ONE COUNTRY ONE LANGUAGE	WORLD ONE LANGUAGE	WORLD MULTIPLE LANGUAGES
Books, periodicals, newspapers, magazines	£43	£59	£85.50
Non-profit making publications	£23.50	£43.00	£59
Electronic publications (CD, DVD)	£75	£97	£117.50
Commercial research reports and surveys (1-10 copies)	£32		
Advertising: newspapers, brochures, magazines, trade journals, auction catalogues	£139	£171	£203

EXHIBITIONS	NON-COMMERCIAL, SMALL AUDIENCE	COMMERCIAL, LARGE AUDIENCE	
Temporary display	£37	£75	
Permanent display	£53.50	£107	

COVERS	ONE COUNTRY ONE LANGUAGE	WORLD ONE LANGUAGE	WORLD MULTIPLE LANGUAGES
Book & audio book jackets, magazine covers	£139	£171	£203
CD, DVD, Video covers	£182	£235	£294

WEB SITES	EDUCATIONAL/ RESTRICTED AUDIENCE	COMMERCIAL	
Use up to 5 years	£53.50	£107	

TELEVISION, FILM & VIDEO	UK REGIONAL/ LOCAL	UK NATIONAL	WORLD	UK EDUCATIONAL
TV/FILM flash fee	£107	£171	£230	£53.50
Video	£107	£171	£230	£53.50
Facility fee for film or TV companies (negotiable)	£176.50 per hour			

SOCIAL MEDIA	STANDARD (PERSONAL NON COMMERCIAL)	COMMERCIAL OR VERIFIED ACCOUNT
	acknowledgment required	£27 acknowledgment / copyright required

MERCHANDISE	ONE COUNTRY ONE LANGUAGE	WORLD ONE LANGUAGE	WORLD MULTIPLE LANGUAGES
Greetings cards, notecards, postcards, fine art prints, posters, calendars	£139	£171	£214
Games, jig-saws, T-shirts, mugs, tablemats	£235	£267.50	£321

INTERIOR/EXTERIOR DESIGN & DECOR	FOR 1-5 IMAGES	ADDITIONAL IMAGES	
Offices, restaurants, pubs, hoardings, etc	£139	£21 per image	

VAT will be added to all UK invoices.

*Charges applied from 1st April 2024

EU customers will be charged VAT unless they supply a valid VAT number

PLEASE SEE OVERLEAF FOR NOTES ON CONDITIONS OF USE

City of Westminster Archives Centre, 10 St Ann's Street, LONDON, SW1P 2DE
 Tel: 020 7641 5180 Fax: 020 7641 5179 Minicom: 020 7641 4879
 Web : www.westminster.gov.uk/archives Email: archives@westminster.gov.uk

PLEASE READ THIS INFORMATION FIRST

In common with all other libraries, museums, and galleries, the City of Westminster Archives Centre possesses the right to authorise the photographic reproduction of prints, drawings, maps, manuscripts, paintings, etc. In return for the grant of reproduction rights, the fees listed overleaf are charged. The fees are intended as guidelines and may be subject to alteration at the discretion of the Archives & Local Studies Manager.

When permission is sought to reproduce material from the City of Westminster Archives Centre, an *Application form for the reproduction of images* must be completed.

If you would like to discuss your requirements please telephone 020 7641 5180 or email archives@westminster.gov.uk

Permissions to reproduce material are subject to the following conditions:

1. The material must not be used for any purpose other than that indicated by the applicant.
2. In the case of published works, payment must be made no later than the date of publication.
3. Where copyright is not held by Westminster City Council, permission for reproduction must be obtained from the copyright holder before the material is used
4. Any publication must include an acknowledgement to the **Westminster City Archives**
5. A complimentary copy of any published work or product must be sent to the Archives Centre



City of Westminster

Archives